

First Presbyterian Church of Joliet

# 'Pick of the Patch' Fall Craft & Vendor Fair

Date of Event:

**Saturday, October 22<sup>nd</sup> ~ 9am - 2pm**

*Vendor Table Set up*

*Friday, October 21<sup>st</sup>, 6p-8p and Saturday 7:30a – 9am.*

**Cost: \$45.00 per Table Space** (to fit 1 3x6 to 3x8 long table)

**\$ 10.00 per table if provided for the day**

*1 item (your choice) from your line, to be donated for our 'Special Drawing' Table*

*Tables and space are limited!*

**A ~ Table Space(s) Requested \_\_\_\_\_ (\$45 each space)**

**I will bring my own table \_\_\_\_\_**

**B ~ I will NEED table(s) provided ~ # tables \_\_\_\_\_ (\$10 each)**

**Total amount due: (A+B) \$ \_\_\_\_\_**

Vendors must provide their own special equipment  
ex: *extension cords, special lighting, table cloths, special displays*

**C ~ DO you need ELECTRIC? ~ Yes / No**

*Electric outlets are limited and will be provided on a first come first serve basis*

COMPANY NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Description of ALL items to sell: *(limit of ONE Vendor per DSA company and limited craft items)*

**Total Amount enclosed \$ \_\_\_\_\_ (payment due with registration)**

*Frist Presbyterian Church or their affiliates will not be held responsible for any liability, lost, stolen or damaged merchandise or any injury incurred before/during or after the event. All fees are non-refundable as they are used for fundraising. Vendors are responsible for leaving the area in the same cleanliness condition as they found it. Frist Pres. event coordinators reserve the right to censor any booth. Space is limited to only one DSA company and no more than 2 crafters of the same items. Please be very specific of the items you will be selling. (If Possible – please send pictures of your product). You will receive a confirmation email/call when your completed registration & contract is received. **Please be sure to receive Pre-Approval prior to submitting your registration and contract.***

**Signature \_\_\_\_\_ Date \_\_\_\_\_**

**Payment due w/ APPROVED registration ~ Check payable to: Frist Presbyterian Church / Memo: Vendor/Craft Fair**  
**Mail contract, registration & payment to: Frist Presbyterian Church – 805 Western Ave – Joliet IL 60435**

*Please call Kris Hayden – 815-258-8617 for availability or if you have any questions.*